

## LOOKING FOR A CAREER IN TAX ONCE YOU GRADUATE

Haslers is a dynamic, award winning Firm of Chartered Accountants, Business Advisers and Tax Consultants with 12 Partners. As a result of providing first class service to clients from our high calibre professional team of staff, we have established ourselves in the Top 60 Accountancy Firms in the UK.

### WHAT CAN WE OFFER?

Working for Haslers means that you will be given the opportunity to realise your potential and be more than just a number. From an early stage you will be exposed to a mix of tax work across a range of industry sectors and varying sizes of clients.

Our dedication to the professional development of our team is demonstrated through our technical, personal skills & IT training and performance management process. Full study support will be given to enable you to undertake study for the ATT leading to CTA exams. Post qualification the opportunities for career progression are enormous.

### KEY RESPONSIBILITIES

- Assist in the completion of tax returns for individual and corporate clients
- Assist with yearly routine checks and compliance for individuals and companies
- Assisting other group members in professional work and providing administrative support
- Liaising with clients, government department and third parties in person, by telephone and by e-mail
- Organisation of workload to ensure an efficient and timely service

### WHAT ARE WE LOOKING FOR?

- Candidates that are committed and motivated to a career in Tax and studying towards the ATT and CTA qualifications
- Are able to deliver a first class client service and work effectively as part of a team
- Can demonstrate an ability to communicate clearly both verbally and in writing
- Are well organised and have the ability to prioritise your own workload
- Have a high level of general commercial awareness
- Candidates must be eligible to work in the UK.

We assess applications on a number of factors, including:

- Academic results
- Work experience
- Skills and abilities
- Career motivation
- Academic entry requirements: minimum 300 UCAS points, 2:1 degree or equivalent in Accounting, Finance, Law or a Business related subject.

You may not be rejected on any of the above points, but you are competing against strong candidates. As a general rule though, successful applicants are at least expected to match our academic entry requirements.

## WORKING ENVIRONMENT

- Modern, open plan office working in a multi-cultural team.
- Located two minutes from Loughton (Central Line) tube and 10 minutes drive from the M25, M11 and A406.
- Close to lively High Street with shops, restaurants and bars.
- Monthly social events for a chance to interact with colleagues outside of work.

## APPLICATION PROCESS

Send your C.V. in a Word format and attach a covering letter stating why you should be considered for a Tax Trainee role and confirm the results of your degree subjects so far.

Please state reference TAXGRAD0312 in the subject field of the email.

**Deadline: applications to be submitted to [recruitment@haslers.com](mailto:recruitment@haslers.com) by 31<sup>st</sup> March 2012**

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**Tel: 020 8418 3333 Fax: 020 8418 3334**  
**E-mail: [recruitment@haslers.com](mailto:recruitment@haslers.com)**  
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